



# Society of Nuclear Medicine, India

(Affiliate member "World federation of Nuclear Medicine and Biology")

Registered Under the Societies Act XXI of 1860 of Maharashtra State, Reg. No.Bom.143/67

G.B.S.D. of 10.11.67. Registered as a public Trust - Reg No. F-2863 of 11.5.73)

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## Guidelines for Conduction Elections for SNMI Executive Committee

At the AGM of the year preceding the one in which elections are due to take place to the MC, from amongst the members present at the AGM, the General Body shall nominate 2 members of the Society as Returning Officers (ROs) for the elections. These members will be preferably from the same city or two nearby places in order to have a good coordination. (It would be further preferable if they are from or nearby the place where the next Annual Conference of the Society is scheduled to be hold. The representatives of the outgoing MC will make available to the nominated ROs at the AGM site itself all the information/facilities required for executing the election process. **The returning officers shall not be entitled to contest, nominate, second any proposals in the said elections.**

The Returning Officer (s) shall invite five types of nomination

President-Elect	1 post
Secretary - I	1 post (From Headquarters)
Secretary-II	1 post
Treasurer	1 post (From Headquarters)
Members	6 posts

**Eligibility:** Please Note that

1. The right to contest for MC, to nominate and to second proposals and to vote shall be restricted to only those members who have become Members of the Society on or before the 31st of March of the year in which elections are due to take place and those who have no dues/arrears outstanding to the Society, in terms of membership fees or any other fees as on 31st March.
2. In order to contest for the office of the President and President-Elect, the person should have been a member of the Society for not less than 4 years out of which he/she has been a Member of the MC/Office Bearer in the MC for not less than two years.

**ROs shall**

- a) Issue the notice regarding the election
- b) Receive the nominations in the prescribed format
- c) Scrutinize and inform all the contestants and the MC, the list of people contesting for the various posts,
- d) Allow for withdrawal(s) if any,
- e) Inform the members of the Society by a circular along with the ballot papers
- f) Receive the duly marked ballot papers without losing the secrecy of the election process,
- g) Scrutinize and count the votes received and
- h) Announce the election results to the MC, the contestants and all members of the Society by a circular

*Two independent proposers and two independent seconders shall be required for each nomination filed for the office of President and President Elect.*

*Nominations proposed by a member and seconded by another member shall be required for other posts.*

**The calendar of schedule for the Election Process will be approximately as per the Table below:**

1st June.	:	Announcement of Election and Calling for nomination
15th July	:	Last date for receipt of nominations
20th July	:	Scrutiny of nominations and circular of intimation to all contestants and MC
15th Aug.	:	Last date for withdrawal of nominations
20th Aug.	:	Despatch of Ballot papers and circular to maintain procedures for ensuring secrecy of ballot
30th Sept.	:	Last date for receipt of ballot papers from members
10th Oct.	:	Scrutiny of ballot and counting of votes
15th Oct.	:	Announcement of results of the Election through a Circular to the Present MC and all members of Society
10th Nov.	:	MC's letter of invitation to the newly elected (Office Bearers and Members of EC to attend the Special Joint MC meeting to be held following the AGB Meeting of the year and take over charge of the Society.

When the number of valid nominations received exactly match or is less than the posts in the MC, the persons so nominated shall be declared as elected unopposed and informed accordingly through a circular. In case the required number of nominations has not been received, the same shall be communicated to the Members of the Society by a circular and with a request to be present at the ensuing AGM in order to nominate suitable candidates to fill these vacancies. When the number of valid nominations exceeds the number of the seats in one or more posts, voting and election process as per the schedule above shall be executed.

In order to ensure uniformity, the date of receipt by ROs shall be the date of the postal stamp at the receiving end. In case this is not clear, the effective date will be three days after the postal stamp at the sender's end. In case this stamp is also not clear, the ROs will decide upon their discretion and this shall be binding and final on all concerned.

**Tie-of votes:** In case of Tie-of votes for any post, the matter shall be referred to the members of the Society through a circular from the ROs and the final decision taken at the AGM by drawing of lots amongst the tied candidates to be conducted by the President-in-Charge at the AGM.

**The first six in the order of number of valid votes polled shall be declared as elected Members of MC.**

#### **Office Bearers and Members of MC**

1. One President (to hold office in the first term as 'President' and in the second term as Member of MC as 'Immediate Past President').
2. One President - Elect (to hold office as 'President-Elect' in the first term and as 'President' in the second term). The 'President-elect' will function in a manner similar that of a Vice-President of an organization.

**The President and President-elect shall not be entitled for subsequently seeking election to any office/membership of the MC. They will, however, continue in the MC for the immediately succeeding term of two years as 'Ex-officio members'**

3. Two Secretaries out of which one shall be from Headquarters, namely, Mumbai. The HQ Secretary shall continue to serve in the MC for the immediately succeeding two years period as Ex-officio Member.

One treasurer from Headquarters, namely, Mumbai.

**Secretaries & Treasurer shall hold office for the term of two years. They cannot seek re-election for the same post, but can contest for membership or any other Office Bearer's post in MC**

5. Six members. They shall hold office for a term of two years and can seek re-election to the MC as member for one more term only or as Office Bearer in MC.

6. Editor in chief of IJNM, with full voting rights
7. Three ex-officio members, namely:
  - a) The immediate previous term's Headquarters' Secretary
  - b) The immediate past president
  - c) The immediate past past president
  - d) Dean, Indian College of Nuclear Medicine (amended in New Delhi during 40<sup>th</sup> AGBM)
8. Co-opted members
  - a) Immediate past organizing secretary of SNMI Conference
  - b) Current organizing secretary of SNMI Conference

**The ex-officio and Co-opted members will offer advice to the MC but will not enjoy any voting rights. Thus the total strength of the MC is 18.**